

WORK ALLOCATION (as on 09.06.2015)

Designation	Name	Powers & Duties
Secretary	Shri Rajiv Nayan Choubey	
Joint Secretary & Financial Advisor	Smt. Gargi Kaul	All Financial Matters of Ministry of Civil Aviation.

JOINT SECRETARIES

Joint Secretary	Shri Anil Srivastava	Aviation Exhibition – India Aviation Show Official Language Railway Safety Parliament Unit Coordination & Welfare and RTI Regional and Remote Area Connectivity
Joint Secretary	Shri B.S. Bhullar	Air India DGCA
Joint Secretary & CVO	Shri Arun Kumar	Airports Authority of India (AAI) Airport Development (AD) Vigilance Section (Vig) Agreement (A)
Joint Secretary	Shri G.Asok Kumar	Aviation Security (AS) Administration Cash & General Domestic Transport(DT) General Aviation(GA) Domestic Airlines Traffic related matters
Economic Advisor	Dr. Renu Singh Parmar	I. Economic Regulatory Division II. Economic Survey & Impact of Global Economics Development of India's Economic Agenda III. National Aviation University. IV. Consumer protection in Civil Aviation including Working Group on Ombudsman V. Competition related issues in Civil Aviation; VI. Air Cargo Logistics Promotion Board including Cargo matters pertaining to AAI; VII. Budget proposal on tax related issues regarding Aviation Sector.

DIRECTOR/DEPUTY SECRETARIES

Director	Dr. Shefali Juneja	Agreement (A) and Finance (IFD)*
Director	Ms. Puja Jindal	Air India Section (AI). Remote & Regional Area Connectivity*.
Director	Ms. Rubina Ali	Domestic Transport (DT), General Aviation (GA) and Administration, Cash & General.*
Director	Shri K.K. Mittal	Coordination & Welfare (C&W)
Director	Shri Suyash Narain	Aviation Security (AS), Directorate General (DG) section and e-Governance.*
Director	Shri Venkatramana R. Hegde	Airport Authority of India (AAI), Airport Development (AD) Section, Vigilance Section.*
Director (OL)	Smt. Mohini Hingorani	Official Language Matters (Hindi Section)*
Deputy Secretary	Dr. Reena Sethi	ER division and Liaison officer for matter relating to OBC.*
Deputy Secretary	Shri T.N. Dwivedi	Parliament Unit (PU), Aviation Exhibition, RTI and Railway Safety (RS).
Financial Controller	Shri Sanjay Pandey	Payment, Accounting and Internal Audit, Budget Work. Work relating to PSF.

UNDER SECRETARIES

Under Secretary	Shri Sunil Pant	Air India and RS Section**
Under Secretary	Shri K.V. Unnikrishnan	Airport Authority of India (AAI) and Vigilance Section**
Under Secretary	Shri Syed Imran Ahmed	HMCA Office
Under Secretary	Shri U.K. Bhatia	AD Section and IT Cell **
Under Secretary	Shri Satish Chander	AS Section and ER Division **
Under Secretary	Shri S.Venkataramana	Agreement (A) Section and India Aviation Show**
Under Secretary	Shri Sanjay Singh	Coordination & Welfare (C&W) and Parliament Unit (PU)**
Under Secretary	Shri Umesh Kumar Bhardwaj	DT and GA Section**
Under Secretary	Shri Amit Ghoshal	IF Division **
Under Secretary	Shri Anup Pant	Admn, Cash and General**
Under Secretary	Shri Deepak Sajwan	DG Section**
Deputy Director (OL)	Smt. Manjula Mehta	Official Language Matters (Hindi Section)**

*Also function as Appellate Authority under RTI Act, 2005 in respect of all the above matters.

**Also function as CPIO under RTI Act 2005 in respect of all the above matters.

SECTION OFFICERS

Section Officer	Shri L.S.S. Subramanian	Establishment (Admn) and O&M matters.
Assistant Director	Vacant	Official Language Matters (Hindi Section)
Section Officer	Shri Varun Singh Chauhan	General Section
Section Officer	Smt Anjali Mathur	Coordination, Public Grievances & Welfare (C&W Section), RTI.
Section Officer	Shri Ram Gopal	Vigilance Section
Section Officer	Shri R. Sathees Kumar	Aviation Security (AS Section)
Section Officer	Shri Pronob Mukherjee	Finance (Fin –I Section)
Section Officer	Smt Indu Butani	Cash section.
Section Officer	Shri P.J. Thomas	Airports Authority of India (AAI Section)
Section Officer	Shri Pulok Sen Gupta	Railway Safety (RS Section at Lucknow)
Section Officer	Shri T. Tualzapau	Finance work of Ministry of Tourism (Finance-II Section), Transport Bhawan
Section Officer	Shri Chandan Singh	AI Section.
Section Officer	Shri Bhupesh Pillai	Domestic Air Transport (DT Section) and ER Division.
Section Officer	Shri Sanjay Rawat	AD Section.
Section Officer	Shri Dhananjay Sharma	GA & IT Section
Section Officer	Shri Phailee Ram Meena	Parliament Unit
Section Officer	Shri Ratnakar Jha	Agreement Section
Section Officer	Shri Arun Kumar	DG Section