

Government of India/ Ministry of Civil Aviation
(Coordination & Welfare Section)

राजीवगांधीभवन, सफदरजंगएयरपोर्ट,
Rajiv Gandhi Bhawan, Safdarjung Airport,
नईदिल्ली/New Delhi-110003,
दिनांक/dated: 01.01.2025.

ORDER

Subject: Internal Complaints Committee to examine the complaints of sexual harassment in the Ministry of Civil Aviation.

It has been decided to re-constitute of the Internal Complaints Committee for prevention of sexual harassment and to deal with the complaints of sexual harassment in the Ministry of Civil Aviation. The composition of Internal Complaints Committee of Ministry of Civil Aviation w.e.f. **01.01.2025 for a period of one year i.e. upto 31.12.2025** or till further orders is as under:-

- | | | |
|--|---|---------------|
| i) Ms. Veena Kalra, Deputy Secy. (DGCA) | - | Chairperson → |
| ii) Ms. Padma Agnihotri, Under Secretary | - | Member Secy |
| iii) Ms. Varsha Shalini, Under Secretary | - | Member → |
| iv) Shri Ashwani Kumar, Section Officer | - | Member |
| v) Dr. Manju Kak, Representative of All India Women's Conference | - | Member → |

2. The Committee shall investigate into complaints received by it as per laid down procedure under Sexual Harassment of Women a Workplace (Prevention, Prohibition and Redressal) Act, 2013 and amendments / guidelines etc. issued in the matter from time to time and submit its report to Secretary(Civil Aviation) with its recommendations. The Committee may also submit an Annual Report to the Government on the complaints and action taken thereon.

3. This issues with the approval of the Competent Authority.

Vijay Pratap Singh
01/01/2025.
(Vijay Pratap Singh)

Under Secretary to the Govt. of India
Tel No: 011-24610364

To

- (i) Ms. Veena Kalra, Deputy Secretary, Dte. General of Civil Aviation, Opposite Safdarjung Airport, New Delhi - 110003.
- (ii) Ms. Padma Agnihotri, Under Secretary, Ministry of Civil Aviation.

- (iii) Ms. Varsha Shalini, Under Secretary, Dte. General of Civil Aviation,
Opposite Safdarjung Airport, New Delhi - 110003.
(iv) Shri Ashwani Kumar, Section Officer, MoCA.
(v) Dr. Manju Kak, Representative of All India Women's Conference, 6,
Bhagwan Das Road, New Delhi - 110001.

Copy for information to:

- (i) President, Representative of All India Women's Conference, 6,
Bhagwan Das Road, New Delhi - 110001.
(ii) Director (Women Welfare/Priyadarshini/CM/DC), Department of
Women & Child Development, 1 Canning Lane, Kasturba Gandhi Marg,
Near Bharti Vidya Bhawan Bus Stop, New Delhi - 110001.
(iii) Deputy Secretary(Women Labour/Child Labour/Coordination),
Ministry of Labour and Employment, Shram Shakti Bhawan, Rafi Marg,
New Delhi - 110 001.
(iv) All Officers/Sections in M/o Civil Aviation (through e-office).

Vijay Pratap
01/01/2025.

(Vijay Pratap Singh)

Under Secretary to the Govt. of India