

No.AV.25028/4/2016-A
Government of India
Ministry of Civil Aviation

“B” Block, Rajiv Gandhi Bhawan,
Safdarjung Airport, New Delhi
Dated 3rd October, 2017

Subject: Recruitment of a Young Professional for undertaking the work of CORSIA (Carbon Offsetting and Reduction Scheme for International Aviation) in Civil Aviation sector in Environmental Cell, Ministry of Civil Aviation.

Ministry of Civil Aviation invites applications from the interested candidates for filling up of One (01) Post of Young Professional on contract basis initially for a period of one year (which can be further extended), for dealing with the work related to carbon offsetting in Civil Aviation Sector in Agreement Division, Ministry of Civil Aviation on payment of consolidated monthly remuneration of Rs.50,000/- PM (all inclusive), keeping in view the qualification and experience of the Young Professional with the following Job description and education qualifications:-

I. Job Requirement: As per detailed terms of Reference at **Annexure-I.**

II. Essential Qualification:

Post Graduate Degree in Environmental Sciences with relevant post qualification experience of minimum two years in consultancy/Organizations or in Corporate Sectors or NGOs in the relevant field and should be proficient in creating and managing with digital interactive platforms.

III. Duration:

Candidate selected will be appointed on contract basis initially for a period of one year. The term can be extended beyond one year depending on the performance of the candidate/need of the Ministry of Civil Aviation. However, the maximum duration of the contract will not be extended beyond five years.

Contd.../-

2. Interested applicants may sent their CV in the enclosed format (**Annexure-II**) by email/post to the following address:-

Under Secretary to the Government of India
Agreement Division
Ministry of Civil Aviation
Room No. 63, 'B' Block, Rajiv Gandhi Bhawan,
Safdarjung Airport, New Delhi-110003

E-mail address:- soa.moca@nic.in

3. Last date for submission of application is **10th November, 2017 up to 5.00 P.M.** Applications received after due date and time will not be considered.

(Sandesh Saxena)
Under Secretary to the Government of India

Government of India
Ministry of Civil Aviation
Rajiv Gandhi Bhawan, New Delhi

**ENGAGEMENT OF YOUNG PROFESSIONAL FOR UNDERTAKING THE
WORK OF CORSIA (CARBON OFFSETTING AND REDUCTION
SCHEME FOR INTERNATIONAL AVIATION) IN CIVIL AVIATION
SECTOR IN ENVIRONMENTAL CELL, MINISTRY OF CIVIL AVIATION.**

Ministry of Civil Aviation, Government of India is in the process of setting up of CORSIA (Carbon Offsetting and Reduction Scheme for International Aviation) Implementation cell in the Ministry Of Civil Aviation. Interested candidates with a Post Graduate Diploma/Degree in Environmental Studies OR Bachelor of Engineering in Environmental Technology/ Engineering and 2 years of experience in the field of Environment Services are invited to work as a Young Professional for undertaking the work of CORSIA in Civil Aviation Sector in the Environmental Cell to be created in Ministry of Civil Aviation, at a remuneration of Rs.50,000/- PM (all inclusive), for initially a period of 1 year.

2. The details including eligibility criteria, TOR etc. are available on the Ministry's website: www.civilaviation.gov.in. Last date of receipt of application is **10th November 2017** upto **5.00 P.M.** Applications received after due date and time will not be considered.

Shri Sandesh Saxena
Under Secretary
Ministry of Civil Aviation
'B' Block, Rajiv Gandhi Bhawan,
New Delhi-110003
Tele: 24640217

भारत सरकार
नागर विमानन मंत्रालय

राजीव गांधी भवन, नई दिल्ली

नागर विमानन सेक्टर में कोर्सिया (अंतर्राष्ट्रीय विमानन के लिए कार्बन समंजन एवं न्यूनन योजना) से संबंधित कार्यों के निर्वाह के लिए नागर विमानन मंत्रालय के पर्यावरण कक्ष में युवा व्यावसायिकों की सेवाएं प्राप्त करने के संबंध में।

नागर विमानन मंत्रालय, भारत सरकार द्वारा नागर विमानन मंत्रालय में कोर्सिया (अंतर्राष्ट्रीय विमानन के लिए कार्बन समंजन एवं न्यूनन योजना) कार्यान्वयन कक्ष की संस्थापना की प्रक्रिया की जा रही है। नागर विमानन मंत्रालय में एक वर्ष की अवधि के लिए 50,000/- रूपए प्रतिमाह के पारिश्रमिक पर कोर्सिया से संबंधित कार्यों के उद्देश्य से निर्मित किए जा रहे कार्यान्वयन कक्ष में कार्य करने के लिए पर्यावरण अध्ययन विषय पर स्नातकोत्तर डिप्लोमा/डिग्री अथवा पर्यावरण प्रौद्योगिकी / इंजीनियरिंग में इंजीनियरिंग स्नातक एवं पर्यावरण सेवाओं के क्षेत्र में कार्य का दो वर्षीय अनुभव प्राप्त इच्छुक युवा व्यावसायिकों से आवेदन आमंत्रित किए जाते हैं।

2. पात्रता मानदंड, संदर्भ शर्तें इत्यादि से संबंधित विवरण मंत्रालय की वेबसाइट: www.civilaviation.gov.in पर देखा जा सकता है। आवेदन प्राप्त करने की अंतिम तिथि एवं समय दिनांक 10 नवम्बर, 2017 को सायं 5.00 बजे तक है। नियत तिथि एवं समय के पश्चात प्राप्त आवेदनों पर विचार नहीं किया जाएगा।

श्री संदेश सक्सेना
अवर सचिव
नागर विमानन मंत्रालय
'बी' ब्लॉक, राजीव गांधी भवन,
नई दिल्ली - 110 003
फोन: 24640217

Annexure-I

Terms of Reference for engagement of Young Professional in Agreement Division, Ministry of Civil Aviation

The service of the ‘Young Professional’ would be utilized in carrying out the following tasks:

- (1) Study and monitor the Carbon Offsetting & Reduction Scheme in International Aviation (CORSIA) scheme of ICAO and evaluation of Environment initiatives in Aviation as per ICAO guidelines.
- (2) Implementing all Environment schemes of Ministry of Environment, Forest and Climate Change (MoEF&CC)
- (3) Preparation of all material for meetings/ conferences and organization of events related to Environment especially Carbon Offsetting/ CORSIA scheme.
- (4) Liasoning with MoEF&CC, DGCA, Airports , Airlines, International Civil Aviation Organization (ICAO) on matters related to Environment.
- (5) Creation and maintenance of a good data base on issues related to Environment etc.
- (6) Any other task that may be assigned to them related to environment from time to time by Agreement Division, Ministry of Civil Aviation to whom the Young Professional shall be reporting.
- (7) Director, Agreement Division , Ministry of Civil Aviation would assign the tasks, provide guidance and monitor the completion of the task by the Young Professional.
- (8) This is full time assignment, Young Professional shall be provided necessary facilities of office space/equipment in the premises of Rajiv Gandhi Bhawan. Office timings of Ministry of Civil Aviation shall be applicable.

Terms & Conditions

1. Eligibility Criteria:

Post Graduate Degree in Environmental Sciences with relevant post qualification experience of minimum two years in consultancy/Organizations or in Corporate Sectors or NGOs and should be proficient in creating and managing with digital interactive platforms.

Duration:

Candidate selected will be appointed on contract basis initially for a period of one year. The term can be extended beyond one year depending on the performance of the candidate/need of the Ministry of Civil Aviation. However, the maximum duration of the contract will not be extended beyond five years.

2. Age Limit:

Candidate should not be more than 50 years of age as on closing date of receipt of application.

3. Leave:

Consultants shall be eligible for 12 days leave in a calendar year on pro-rata basis.

4. TA/DA

No TA/DA shall be admissible for joining the assignment or on its completion. Consultants will not be allowed foreign travel at Government expenses. However, Consultants shall be allowed TA/DA for their travel inside the country in connection with the official work as per government rule.

5. Type of appointment:

The appointment will be purely on contract basis.

6. Contract Period:

Initial contract would be for a period of one year shall be extended for further period of upto 5 years, as may be decided by the Ministry.

7. Terms of Payment of remuneration:

The pay for Young Professional will be fixed as Rs. 50,000/- per month (Rupees Fifty thousand per month) (all inclusive).

8. The Department reserves the rights, as follows:

To decide to cancel this advertisement, and not to proceed in the matter, at any stage accept or reject any or all applications, without giving any explanation, whatsoever.

9. Basis for Evaluation:

The scrutiny of applications will be carried out by the Ministry on the basis of required Qualification & Experience of individuals based on past work experience. Committee for Evaluation of Young Professional is constituted for the purpose, may conduct personal interview of the shortlisted applicants.

10. Guidelines for submission of the Applications:

The duly completed Application in prescribed format should be submitted to the following addresses so as to reach the Ministry on or before **05.00 P.M. 10th November 2017**. Any application received after the above mentioned deadline will not be considered and may be returned.

(Sandesh Saxena)
Under Secretary to the Govt. of India
Tel. 011-24640217

ANNEXURE-II

Application format for engagement as Young Professional in the Agreement Division, Ministry of Civil Aviation for undertaking the work related to Environmental Development in Civil Aviation Sector.

1. Name:
2. Father's Name:
3. Date of Birth:
4. Domicile:
5. Nationality:
6. (i) Mailing address (with Tel/Mobile number and email address)

(ii) Permanent Address:
7. Educational Qualification:

Affix recent
passport
size photograph

S. No	Course	Subject	University/Institute	Year of Passing	Division/Class

8. Work Experience:

S. NO.	Organization/Institute	Period from-to	Nature of work	Remarks

9. Desirable Qualification, if any:

10. References (Name, Address, Phone, email ID to be given):

(i)

(ii)

11. Additional information about work experience nature of work etc. may be furnished separately as attachment.

Signature of the candidate

Place:

Date:

